

TOWN OF STANTONSBURG

DATE: February 13, 2017

Mayor William Edmundson called the regular monthly meeting to order at 7:00 P.M. The following Council members were present: Powell Dew, Jr., Donald Bass, Ken D. Horne and Jackie Grice. Also present were Town Clerk Tabitha Bailey, Delois Drummond and Coley Rhodes of the Appearance Committee. Police Chief Orlando Rosario was also present. Town Manager Gary Davis arrived at approximately 7:05 P.M.

Pledge of Allegiance to the Flag and Prayer: Police Chief Rosario led the Pledge of Allegiance and Councilman Powell Dew opened the meeting with prayer.

A. Approve minutes for December 2016 and January 2017 Meetings: Councilman Dew made a motion to approve the minutes for the December 2016 meetings and January 2017 meetings. With a second from Councilwoman Grice, all Council members voted in favor of the motion.

B. Approved Financial Reports for December 2016 and January 2017:

January Receipts \$373,580.65 January Disbursements \$208,929.00 January Difference \$164,651.65

MMB: Councilman Horne made a motion, with a second by Councilman Bass, to approve the Financial Reports for December 2016 and January 2017. All Council members voted in favor of the motion.

C. Invoices for Payment: Total: \$28,476.61

Councilwoman Grice made a motion to approve the invoices for payment. With a second by Councilman Horne, all Council members present voted favorably.

D. Public Present: N/A

E. Police Report: The Council reviewed the monthly police report. Chief Rosario informed the Council that the Police Department was able to solve a couple of car break-ins and hosted (2) Governor Highway Safety checkpoints in the month of January.

Chief Rosario asked the Town Council about setting a date for the upcoming Bicentennial and also setting a date for the 2017 Christmas parade. To prevent from conflicting with other local festivals and parades, Chief Rosario agreed to check dates on other local events and present the Council with suggested dates at the next meeting. Chief Rosario also informed the Council that he was looking into doing some type of fireworks for July 4th.

Chief Rosario stated that he has submitted a grant for \$24,500 and, if this grant is approved he is looking into updating their Record Management System and new laptops in the patrol cars. The Police Department is also in the process of submitting a 50% reimbursement grant application through the NC League of Municipalities for ballistic vests. Chief Rosario stated that one of the requirements from the NC League of Municipalities is that the Police Department have a Body Armor Policy. At this time, Chief Rosario brought the Town Council's attention to the Body Armor Policy that had been placed in their packets for their approval.

Chief Rosario also presented a Social Media Policy to the Board for their approval. This policy would state that anything the Stantonsburg Police Department issued to officers cannot be photographed and posted on a personal page without consent from the Chief of Police. Councilman Dew questioned whether the Stantonsburg Police Department should post names and pictures of arrests on social media. Chief Rosario informed Councilman Dew that what is posted is a matter of public record.

At this time, Chief Rosario informed the Town Council that he would like to change the work hours for the Police Department from 92.5 to 84 hours. This would allow Chief Rosario to work more than 4 officers without going into overtime. Chief Rosario also asked the Town Council to consider changing the Police Department pay cycle from semi-monthly to every other week.

At this time, Councilman Dew made a motion to approve the Body Armor Policy and the Social Media Policy for the Police Department, with the possibility of revisiting the issue of the Social Media Policy. With a second by Councilwoman Grice, all Council members present voted favorably. The working schedule issue was tabled at this time.

At this time, (8) extension requests were brought before the Board for their approval. Councilwoman Grice made a motion to grant extension request #1. With a second by Councilman Horne, all Council members voted favorably. Extension request #2 was eliminated due to the fact that the requested date was 02/14/2017 and was not in danger of cutoff. Councilman Horne made a motion to grant extension request #3. With a second by Councilwoman Grice, all Council members voted favorably. Councilman Horne made a motion to deny extension request #4. With a second by Councilman Bass, all Council members voted favorably. Councilwoman made a motion to grant extension request #5. With a second by Councilman Horne, all Council members voted favorably. Councilman Horne made a motion to grant extension #6 with the stipulation that it be paid on February 24th, before noon. With a second by Councilman Bass, all Council members present voted favorably. Councilwoman Grice made a motion to grant extension request #7 with the stipulation that it be paid on February 24th before noon. With a second by Councilman Horne, all Council members voted favorably. Councilman Horne made a motion to grant extension request #8. With a second by Councilwoman Grice, all Council members voted favorably.

F. Parks & Rec: The Parks & Recreation report was given by Mayor Edmundson. The Committee is looking into shelters or canopies to cover some of the play equipment. This would help shade and keep railings from getting too hot during the summer. Mayor

Edmundson also stated that they are considering rubber mulch to go around the play equipment.

G. Appearance Committee: Coley Rhodes of the Appearance Committee informed the Town Council that they would hopefully be putting out mulch and rocks across the street from the Town Hall this week.

H. Stantonsburg/Moyton Fire Dept.: N/A

J. EMS: Mayor Edmundson gave a report for the EMS. Stantonsburg EMS recently got their vehicles recertified for use through the office of Emergency Medical Service in Raleigh. Mayor Edmundson stated that the EMS has a new Captain, Denise Eastman. They also have a portrait campaign in effect with the pictures to be taken Easter Sunday.

I. Town Managers Report: At this time, Town Manager Gary Davis gave the overtime report. The overtime for January 2017 was 35 ¼ hours versus 33 hours in January 2016.

Mr. Davis informed the Town Council that he had received a letter of intent for the State Reserve Project Grant to fund the \$915,000 project. It is a 100% grant, but there is a 1.5% grant fee that will have to be paid.

Town Manager Gary Davis stated that town employee Spencer Floars has completed his 6 month probationary period as Electric Line Technician. Mr. Davis recommended that he receive a 5% probationary increase retroactive to the January 19th 25th pay period. Councilman Dew made a motion to approve Mr. Floars' 5% probationary increase. With a second by Councilwoman Grice, all members present voted favorably.

K. Councilman Horne: Councilman Horne asked if the Town had officially taken ownership of the Seal building. Town Manager Gary Davis stated that Mr. Speight's attorney is handling the closing and they have not yet closed. Mr. Davis expects to close soon.

L. Councilman Bass: Councilman Bass asked Town Manager Gary Davis if he had replaced his Word Processor that had been damaged by water during the ice storm. Mr. Davis stated that he is still looking for one that will be able to read his files and is reasonably priced.

M. Councilman Dew: Councilman Dew asked where the Town stands on condemnations. Town Manager Gary Davis stated that the Town was going to have to go through condemnation on the burned out building on Main St. Mr. Davis also informed the Council that there is one more shell that has to be torn down.

Councilman Dew asked if there was any feedback on the grant process for Saratoga. Town Manager Gary Davis stated that he received a letter from the Town of Saratoga's attorney listing everything that the two Towns had agreed upon. Mr. Davis has turned in all of his paperwork to the Town of Saratoga.

N. Councilwoman Grice: N/A

O. Mayor: Mayor Edmundson asked the Town Council to support the clinic if possible. At this time, Mayor Edmundson read a letter to the Council that he would like to send to the Wilson Medical Center Management. In this letter, Mayor Edmundson thanked them for investing in Stantonsburg and praised the staff for their hard work and concern for the patients.

Councilman Horne made a motion to go into closed session to discuss the vacancy for the Council seat. With a second by Councilman Bass, all members voted favorably.

Mayor Edmundson declared the meeting back into open session at approximately 9:20. Councilwoman Grice made a motion to appoint Coley Hunt Rhodes to the vacant Town Council seat. With a second by Councilman Dew, all members voted in favor of the motion. Mayor Edmundson informed the Council that they would be having the swearing in ceremony at the next Board meeting on March 13, 2017.

Councilman Horne made a motion to adjourn. Councilman Bass seconded the motion with all other members present voting favorably.

Respectfully submitted,

Tabitha E. Bailey, Town Clerk/Finance Officer

William H. Edmundson, Mayor

