

**TOWN OF STANTONSBURG**

DATE: January 14, 2019

Mayor William Edmundson called the regular monthly meeting to order at 7:00 pm. The following Council members were present: Jackie Grice, Coley Rhodes, Powell Dew and Donnie Bass. Also present were Town Manager Gary Davis, Town Clerk Tabitha Bailey, and Deputy Clerk Patsy Godwin. Councilman Ken D. Horne arrived at approximately 7:22 pm.

**Pledge of Allegiance to the Flag and Prayer:**

Deputy Clerk Patsy Godwin led the Pledge of Allegiance and Councilwoman Jackie Grice began the meeting with prayer.

**A. Approve Regular meeting minutes for December 10, 2018:** Councilwoman Grice made a motion to approve the December 10, 2018 meeting minutes. Councilman Bass seconded the motion. All Council members present voted in favor of the motion.

**B. Financial Report:**

*Receipts \$317,526.50 Disbursements \$444,707.60 Difference (\$127,181.10) (Due to a wire transfer of \$225,000 to Capital Management savings, so that it would gain more interest.)*

**MMB:** Councilwoman Grice made a motion, with a second by Councilman Dew, to approve the Financial Report. All Council members voted in favor of the motion.

**C. Invoices for Payment:** Total: \$133,013.83 (Electric bill to NTE included in invoices.)

Councilwoman Grice made a motion to approve the invoices for payment. With a second by Councilman Dew, all Council members present voted favorably.

**D. Public Present: N/A**

**E. Police Report: N/A**

**F. Parks & Rec:** Mayor Edmundson stated that the Parks and Recreation Committee is still in the process of getting estimates for additional items for the park. Mayor Edmundson informed the Council that they will submit a proposal to the Board for approval once completed.

**G. EMS:** Mayor Edmundson informed the Board that the Stantonburg EMS recently had some electrical damage done to its building. A high top truck ran under the power lines and pulled them away from the building. Mayor Edmundson stated that the power has been restored, but the physical damage to the building has not been repaired.

**H. Appearance Committee: N/A**

Town Manager Gary Davis presented (11) utility extension requests. Councilman Horne was allowed to abstain from voting on extension requests due to his late arrival. After reviewing each request, Councilwoman Grice made a motion to approve extension request #1 with the stipulation that it be paid by noon on January 25, 2019. With a second by Councilman Dew, all Council members voted favorably. Councilman Dew made a motion to approve extension requests #2 and #3 with the stipulation that request #3 be paid by noon on the date requested. Councilman Bass seconded the motion. All Council members voted in favor of the motion. Councilman Dew made a motion to deny extension request #4. With a second by Councilwoman Rhodes, all Council members voted favorably. Councilwoman Rhodes made a motion to approve extension request #5 with the stipulation that it be paid by noon on the date requested. Councilwoman Grice seconded the motion. All Council members voted in favor of the motion. Councilwoman Grice made a motion to approve extension request #6 with the stipulation that it be paid by noon on the date requested. With a second by Councilman Dew, all Council members voted favorably. Councilman Dew made a motion to deny extension requests #7 and #8. Councilwoman Grice seconded the motion. All Council members voted in favor of the motion. Councilwoman Grice made the motion to approve extension requests #9, 10 and 11 with the stipulation that request #11 be paid by noon on the date requested. With a second by Councilman Dew, all Council members voted favorably.

At this time Town Manager Gary Davis presented the Board with an amended Capital Budget Ordinance for the Wastewater Asset Inventory and Assessment Project. Mr. Davis informed the Council that originally the Town's Local Contribution was \$12,000. Once the Town had the lines cleaned out and videoed the cost came to \$27,000 because of extensive corrosion. Town Manager Gary Davis stated that this amendment would raise the Town's Local Contribution to \$27,000 and prevent this project from going over budget. Councilwoman Grice made a motion to approve the amended Capital Budget Ordinance for the Wastewater Asset Inventory and Assessment Project. With a second by Councilman Horne, all Council members present voted favorably.

**I. Town Managers Report:** Town Manager Gary Davis presented the overtime report for December 2018. December 2018 overtime was up with 77 ½ overtime hrs compared to 49 overtime hrs in December 2017. Mr. Davis stated that this was primarily due to multiple call backs for electrical problems and water and sewer on call for holidays and weekends.

At this time, Town Manager Gary Davis presented the Board with a Resolution for Approving the Water Shortage Response Plan for the Town of Stantonsburg. Mr. Davis stated that every five years the Town is required to update this plan to meet changes in the general statutes. Town Manager Gary Davis informed the Council that this Plan has been approved by the State and requests that the Board adopt this Resolution for Approving the Water Shortage Response Plan for the Town of Stantonsburg, NC. Councilman Horne made a motion to adopt the Resolution for Approving the Water Shortage Response Plan for the Town of Stantonsburg, NC. Councilwoman Rhodes seconded the motion. All Council members present voted in favor of the motion.

Town Manager Gary Davis informed the Council that Well #3 had a pump failure the first of December. A. C. Schultes was called in to investigate and evaluate the damage. Mr. Davis stated that A. C. Schultes pulled the pump and found that the shaft was broken. They also found debris on the screens and discovered that the casing in Well #3 is slightly crooked. Mr. Davis stated that this is causing the shaft and the pump to rub against the screen and could cause more problems in the future if not addressed. A. C. Schultes has recommended that the Town install a submersible pump to alleviate any future problems with Well #3. Mr. Davis informed the Council the engineers and he agree with A. C. Schultes' recommendation, but, in order to install a submersible pump, the Town will have to go through a certain process to obtain a permit from the State.

Town Manager Gary Davis informed the Board that influent pump #3 at the Wastewater Treatment Plant has failed. Mr. Davis stated that Chief Utility System Operator, Eddie Evans, installed an old pump for the time being. The failed pump has been taken to Pearson Pump and is currently being evaluated to determine if the pump can be refurbished or needs to be replaced.

Town Manager Gary Davis stated that the Stantonsburg Sewer Rehabilitation Project is going well. Mr. Davis stated that there were some safety concerns and issues about the conditions the contract workers were leaving the roads in when they left. Mr. Davis informed the Council that the next road to be worked on will be Greenwood. Mr. Davis has spoken with the contractor and has requested that a lane be open at all times if possible considering this is a heavily traveled road.

**J. Councilman Horne: N/A**

**K. Councilman Bass:** Councilman Bass asked Town Manager Gary Davis if there was any sewer rehab or projects planned for Saratoga St. Mr. Davis stated that there is work to be done on Saratoga St. that will ultimately result in a smoother drive.

**L. Councilwoman Rhodes:** Councilwoman Rhodes presented the Board with two proposals for phase #1 of the Seal Building. The first proposal was for \$45,210 and the other was \$45,500. Councilwoman Rhodes made a motion to accept one of the bids and proceed with phase #1 for the Seal Building. Hearing no second the motion died. After much discussion, the Council decided to possibly look into acquiring a grant to help with these costs.

**M. Councilman Dew:** Councilman Dew asked for a breakdown of the investments in the Financial Summary. Town Manager Gary Davis and Town Clerk Tabitha Bailey explained each amount on the Financial Summary.

**N. Councilwoman Grice: N/A**

**O. Mayor:** Mayor Edmundson asked Town Manager Gary Davis if the GPS devices for the Stantonsburg Police Department vehicles had been installed. Mr. Davis stated that they had

some issues with an activation password that they have finally worked through and that they should be installed soon.

At this time, Councilman Horne made a motion to go into closed session to discuss property acquisition and legal matters. Councilman Bass seconded the motion. All Council members present voted in favor of the motion.

Mayor Edmundson declared the meeting back into open session at approximately 8:29 pm.

Councilman Horne made a motion to adjourn. Councilman Bass seconded the motion. All other members voted in favor of the motion. The meeting was adjourned at approximately 8:30 pm.

Respectfully submitted,

Tabitha E. Bailey, Town Clerk/Finance Officer

William H. Edmundson, Mayor

