

TOWN OF STANTONSBURG

BUDGET ORDINANCE

FY23/24

BE IT ORDAINED by the Town Council of the Town of Stantonburg, North Carolina, meeting in a regular session this ____ day of June 2023, that the following revenues and departmental expenditures, together with certain restrictions and authorizations, are hereby adopted.

SECTION I. GENERAL FUND

A. GENERAL FUND REVENUES

REVENUES	23-24
Appropriated Fund Balance	\$0.00
Taxes Current Year	\$258,000.00
Auto Tax-Current Year	\$36,500.00
Beer and Wine Tax	\$3,400.00
Permits	\$2,000.00
Interest Earned on Investments	\$12,000.00
Officer Fees/Traffic Violations	\$500.00
Code and Ordinance Violations	\$500.00
Miscellaneous Revenue	\$15,000.00
State Utility Franchise Tax	\$75,000.00
Solid Waste Disposal Tax	\$600.00
Charter Pole Rental Fees	\$1,600.00
Local & State Sales Tax	\$125,000.00
ABC Net Revenue	\$2,500.00
Garbage Fees-Out of Town	\$14,000.00
Recycling/Solid Waste Fees	\$103,000.00
Cemetery Revenue	\$1,000.00
Golf Cart Registration	\$50.00
TOS Festival	\$1,250.00
Shop with a Cop Donations	\$3,500.00
Powell Bill Appropriated Funds	\$25,001.00
Park Shelter Rental Income	\$500.00
TOTAL	\$680,901.00

B. GENERAL FUND APPROPRIATIONS

APPROPRIATIONS	AMOUNT
ADMINISTRATION	\$157,546.54
POLICE	\$266,181.00
FIRE	\$33,500.00
STREETS	\$89,110.69
SANITATION	\$113,581.69
APPEARANCE COMMISSION	\$4,500.00
HEALTH	\$2,500.00
PARKS AND RECREATION	\$7,579.08
LIBRARY	\$5,552.00
CEMETARTY	\$850.00
TOTAL:	\$680,901.00

SECTION II. WATER AND SEWER FUND

A. WATER AND SEWER FUND REVENUES

REVENUES	23-24
Retained Earnings	
Water Tap Fees	\$3,855.00
Interest Earned on Investments	\$3,000.00
Miscellaneous Revenue	\$1,500.00
Sewer Tap Fees	\$5,000.00
Water Services	\$498,000.00
Sewer Services	\$320,000.00
Sales of Materials	\$500.00
TOTAL	\$831,855.00

B. WATER AND SEWER FUND APPROPRIATIONS

WATER	23-24
Salaries & Wages	\$148,798.83
Professional Services	\$8,500.00
Attorney Fees	\$2,600.00
FICA EXPENSE	\$12,544.67
Health Insurance	\$16,434.00
Retirement Expense	\$11,000.00
401K	\$2,000.00
Telephone	\$3,000.00

Maintenance & Repair	\$6,000.00
Auto Supplies & Maintenance	\$2,500.00
Office Supplies & Postage	\$3,000.00
Departmental Supplies/Materials	\$20,000.00
Water Analysis	\$3,500.00
Heating Fuel	\$500.00
Uniforms	\$1,000.00
Utility (Garbage)	\$500.00
Utility (Water)	\$500.00
Utility (Sewer)	\$2,000.00
Utility (Electric)	\$55,000.00
Training	\$1,500.00
Dues & Subscriptions	\$500.00
Insurance & Bonds	\$4,500.00
Miscellaneous	\$2,000.00
Capital Outlay	\$10,000.00
Debt Service	\$104,000.00
Capital Outlay-IT Services	\$0.00
Gas/Fuel	\$6,000.00
TOTAL	\$427,877.50

SEWER

23-24

Salaries & Wages	\$148,798.83
Professional Services	\$10,000.00
Attorney Fees	\$2,600.00
FICA EXPENSE	\$12,544.67
Health Insurance	\$16,434.00
Retirement Expense	\$7,500.00
401K	\$1,500.00
Telephone	\$3,000.00
Maintenance & Repair	\$5,000.00
Auto Supplies & Maintenance	\$2,000.00
Office Supplies & Postage	\$3,000.00
Departmental Supplies/Materials	\$11,000.00
Water Analysis	\$17,500.00
Uniforms	\$3,000.00
Utility (Garbage)	\$500.00
Utility (Water)	\$500.00
Utility (Sewer)	\$2,000.00
Utility (Electric)	\$46,600.00
Training	\$1,000.00
Dues & Subscriptions	\$1,500.00

Insurance & Bonds	\$14,000.00
Miscellaneous	\$2,000.00
Sludge Account	\$24,000.00
Capital Outlay	\$6,500.00
Debt Service	\$56,000.00
Gas/Fuel	\$5,500.00
TOTAL	\$403,977.50

SECTION III. ELECTRIC FUND

A. ELECTRIC FUND REVENUES

REVENUES	23-24
REPS	\$40,000.00
Appropriated Fund Balance	\$0.00
Interest Earned on Investments	\$4,500.00
Miscellaneous	\$3,500.00
Penalties on Utility Bills	\$12,500.00
Electric Sales	\$2,652,241.15
Returned Check Fee	\$100.00
Utility Service Charges	\$300.00
Sales Tax on Electric	\$175,000.00
Sale of Materials	\$0.00
PPA Rate	\$559,050.00
TOTAL	\$3,447,191.15

B. ELECTRIC FUND APPROPRIATIONS

ELECTRIC	23-24
Salaries & Wages	\$410,000.00
Attorney Fees	\$5,200.00
FICA EXPENSE	\$36,000.00
Health Insurance	\$52,000.00
Health Insurance Retirees	\$12,000.00
Retirement	\$38,000.00
401K	\$12,000.00
Telephone	\$6,000.00
Travel	\$2,000.00
Maintenance/Repairs	\$45,000.00
Advertising	\$5,000.00
Automotive Supplies	\$15,000.00

Office Supplies/Postage	\$3,000.00
Departmental Supplies/Materials	\$60,000.00
Heating	\$1,800.00
Uniforms	\$6,000.00
Special Contract Services	\$65,000.00
Utility (Garbage)	\$500.00
Utility (Water)	\$5,000.00
Utility (Sewer)	\$6,000.00
Purchase for Resale	\$2,056,415.00
Utility (Electric)	\$5,500.00
Training	\$5,000.00
Sales Tax Remitted	\$160,000.00
Dues/Subscriptions	\$12,000.00
Insurance/Bonds	\$45,000.00
Miscellaneous	\$37,000.00
Capital Outlay	\$100,000.00
Gas/Fuel	\$15,000.00
CAPITAL OUTLAY-IT SERVICES	\$12,000.00
Prior Year Deficit Replacement	\$168,776.15
Capital Outlay-Pickup Truck	\$45,000.00
TOTAL	\$3,447,191.15

SECTION IV. POWELL BILL FUND

A. POWELL BILL FUND REVENUES

REVENUES:

	23-24
Total Fund Balance	\$213,992.79
FY 23-24 Revenue	\$25,001.00
TOTAL	\$238,993.79

B. POWELL BILL FUND APPROPRIATIONS

EXPENDITURES:

	23-24
Expenditures Authorized	\$238,993.79
TOTAL	\$238,993.79

SECTION V. ARP FUND

A. ARP FUND REVENUES

REVENUES:

	23-24
2021-22 Funds Received	\$124,132.66
2022-23 Revenue (July 2022)	<u>\$124,132.66</u>
TOTAL	\$248,265.32

B. ARP FUND APPROPRIATIONS

Expenditure to be Determined	<u>\$248,265.32</u>
TOTAL	\$248,265.32

	22-23
TOTAL	248,265.32

EXPENSES:

	23-24
Expenditure to be Determined	<u>\$248,265.32</u>
TOTAL	\$248,265.32

SECTION VI. TAX RATE ESTABLISHED

An ad valorem tax rate of \$.60 per \$100 at full valuation is hereby established as the official tax rate for the Town of Stantonsburg for the Fiscal Year 2023-24. This rate is based on a true valuation of \$44,500,000.00 and an established rate of collection of 97 percent.

SECTION VII. SOLID WASTE FEES

A. Solid Waste Fee:

In-Town Customer: \$21.00 per household or business (Service available only to limited out-of-town customers because of distance factors. This solid waste fee is for garbage pick-up only.)

Out-of-Town Customers \$29.00 per household or business (Service available only to limited out-of-town customers because of distance factors. This solid waste fee is for garbage pick-up only.)

SECTION VIII. WATER AND SEWER RATES

The water and sewer rate for FY23/24 are hereby established for the Town's respective customers as follows:

A. Water Rates

In-Town Customers: \$22.50 basic or flat rate and \$4.05 per 1,000 gallons of water beginning at zero.

Out-of-Town Customers: \$30.00 basic or flat rate and \$5.05 per 1,000 gallons of water beginning at zero.

Southeast Water District: \$140.00 basic or flat rate for the first 50,000 and \$2.80 per 1,000 gallons of water above the first 50,000 gallons.

B. Sewer Rates

In-Town Customers: \$40.25 basic or flat rate and \$6.33 per 1,000 gallons of water beginning at zero.

Out-of-Town Customers: \$80.25 basic or flat rate and \$12.65 per 1,000 gallons of (If available) water beginning at zero.

SECTION IX. ELECTRIC RATES

The electric rates for FY23/24 are hereby established for the Town's respective customers as follows:

ELECTRIC RATE STRUCTURE

	Base Rate (\$)	Taxes	Total Rate (\$)
<u>Residential Service</u>			
Customer Charge	\$9.88	\$0.69	\$10.57
Energy Charge All kWh's	\$0.12	\$0.01	\$0.13
Three phase service add.	\$3.23	\$0.23	\$3.46

<u>Small General Service Non-Demand</u>				
Customer Charge		\$16.20	\$1.13	\$17.33
Energy Charge First 1,000 kWh's		\$0.12	\$0.01	\$0.13
All over 1,000 kWh's		\$0.10	\$0.01	\$0.11
Three phase service add.		\$3.23	\$0.23	\$3.46

<u>Small General Service Demand</u>				
Customer Charge		\$17.28	\$1.21	\$18.49
Demand Charge				

First 5 kW	no charge		
All over 5 kW	\$14.20	\$0.99	\$15.19
Energy Charge			
First 1,000 kWh's	\$0.13	\$0.01	\$0.14
All over 1,000 kWh's	\$0.09	\$0.01	\$0.09
Three phase service add.	\$3.23	\$0.23	\$3.46

<u>Medium General Service</u>			
Customer Charge	\$17.28	\$1.21	\$18.49
Demand Charge			
First 50 kW	\$693.63	\$48.55	\$742.18
All over 50 kW	\$13.87	\$0.97	\$14.84
Energy Charge			
All kWh's	\$0.07	\$0.01	\$0.08
Three phase service add.	\$3.23	\$0.23	\$3.46

<u>Seasonal Service (Bulk Barns)</u>			
Customer Charge	\$17.28	\$1.21	\$18.49
Demand Charge			
All kW	\$11.26	\$0.79	\$12.05
Energy Charge			
All kWh's	\$0.09	\$0.01	\$0.10
Three phase service add.	\$3.23	\$0.23	\$3.46

<u>School Rate</u>			
Customer Charge	\$17.28	\$1.21	\$18.49
Demand Charge - DG			
First 50 kW	\$693.63	\$48.55	\$742.18

Over 50 KW	\$9.88	\$0.69	\$10.57
Energy Charge - SCH			
All kWh's	\$0.08	\$0.01	\$0.08

<u>Purchased Power Adjustment (Subject to change based on natural gas prices)</u>			
Customer Charge All KW Hours	\$0.03134	\$0.00219	\$0.03353

<u>Security Light</u>			
Monthly Flat Rate	\$13.24	\$0.93	\$14.17
Set Pole, wire, and light			\$200.00
Run wire and hang light on existing pole			\$150.00
Hang light on pole where wire exists			\$125.00

<u>Electric Deposits (Subject to third party credit check)</u>			
Temporary			\$50.00
Good Credit w/ Letter of Credit			\$100.00
Good Credit no Letter of credit			\$200.00
Bad Credit			\$400.00

<u>Other Fees</u>			
Late fee (after 10th of month)			\$10.00
Reconnect Fee (after cutoff list leaves office)			\$35.00
Service Charge			\$15.00
Returned Check			\$35.00

SECTION X. ZONING/DEVELOPMENT PERMIT FEES

ZONING, SUBDIVISION, SITE PLAN FEES (plus advertising costs)		
Zoning Permit-New Construction	\$50.00	Per Lot
Zoning Permit-Remodel, fence, etc at existing structure)	\$35.00	Per Lot
Rezoning Application Fee	\$300.00	(Fewer than 3 acres)
Rezoning Application Fee	\$500.00	(3-6 acres)
Rezoning Application Fee	\$1000.00	(Greater than 6 acres)
Conditional Use Permit	\$325.00	(Fewer than 3 acres)
Conditional Use Permit	\$600.00	(3-6 acres)
Conditional Use Permit	\$1200.00	(Greater than 6 acres)
Special Use Permit Application Fee	\$250.00	
Variance Application Fee	\$250.00	
Appeals of Administrative Decisions	\$250.00	
Ordinance Revision (Text Amenment)	\$300.00	
Voluntary Annexation	\$300.00	
Street Renaming (buying new road signs)	\$300.00	County 911 Re-addressing
Demolition Permit (may require asbestos report)	\$100.00	

SUBDIVISION		
Preliminary Subdivision Review	\$100.00	
Utility Construction Plan Review	\$150.00	Plus engineer's costs
Final (Minor) Subdivision Plat Review (3 or fewer Lots)	\$100.00	Plus \$5 per Lot
Preliminary (Major) Subdivision Plat Review	\$125.00	Plus \$5 per Lot
Final (Major) Subdivision Plat Review	\$150.00	Plus \$5 per Lot
Manufactured Home Park Plan Review	\$100.00	Plus \$5 per Lot
Recombination (No new lots created)	\$50.00	
Survey Boundary Line (survey only)	\$0.00	No Charge
Application to Develop in Flood Hazard Area Review	\$35.00	
Limited or Extended Home Occupation Permit	\$50.00	Application Fee
Sign Permit Application Fee	\$35.00	
Road Sign Fee (New streets)	\$100.00	Plus \$3 per Letter
Road Name Change Petition	\$250.00	Plus \$3 per Letter

SITE PLAN	
Minor (less than 1,500 sq. ft.)	\$200.00

Major (Greater than 1,500 sq. ft.)

\$400.00

SECTION XI. ENVIRONMENTAL HEALTH FEES

ITEM	FEE
Public Swimming Pools	
Public Swimming Pool Operations Permit (both pool & wading)	\$150.00
Public Swimming Pool Re-Inspection Fee	\$50.00
Public Swimming Pool Plan Review	\$250.00
Food & Lodging	
Plan Review for Food Service Facilities (includes MFUs and PCs)	\$250.00
Temporary Food Establishment	\$75.00
Limited Food Establishment	\$75.00
Tattoo Artist	\$150.00
Photocopying Fees	
Photocopy per page (pages 1 - 13) Flat Fee	\$10.00
Photocopy per page (pages 14-25)	\$0.75
Photocopy per page (pages 26 - 100)	\$0.50
Photocopy per page (pages > 100)	\$0.25

SECTION XII. MAYOR AND COUNCILS' SALARIES

The salary for the Mayor shall be \$3,831.00 per year. The salary for the Mayor Pro-Tem shall be \$1,917.00 per year, and the remaining members of the Town Council shall be paid \$1,434.00 per year.

SECTION XIII. SPECIAL AUTHORIZATION-BUDGET OFFICER

- A. The Budget Officer shall be authorized to reallocate departmental appropriations among various objects of expenditures as she/he believes or deems necessary.
- B. The Budget Officer shall be authorized to affect interdepartmental transfers, in the same fund, not to exceed 10 percent of the appropriated monies for the department whose allocation is reduced. Notation of all such transfers shall be made to the Town Council in the next succeeding financial report.
- C. The Budget Officer may take interfund loans for a period of not more than 60 days.
- D. Interfund transfer, established in the budget document, may be accomplished without recourse to the Board.

SECTION XIV. RESTRICTION-BUDGET OFFICER

- A. The interfund transfer of monies, except as noted in Section XI paragraphs C and D, shall be accomplished by Board authorization only.
- B. The utilization of any contingency appropriation shall be accomplished only with Board approval.
- C. No salary increases, beyond those set forth in the budget document, may be made without Board approval.

SECTION XV. UTILIZATION OF THE BUDGET AND THE BUDGET ORDINANCE

This Ordinance and Budget Document shall be the basis of the financial plan for the Town of Stantonsburg Municipal Government during the 2023-2024 fiscal year. The Budget Officer shall administer the budget and shall insure that the operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are in consonance with the Budget and this ordinance and the appropriate Statutes of North Carolina.

SECTION XVI. COPY TO THE FINANCE OFFICER AND BUDGET OFFICER

Copies of this Budget Ordinance shall be delivered to the Finance Officer and the Budget Officer for their direction in the disbursement of funds.

Adopted this the 19th day of June 2023.

Coley Hunt Rhodes, Mayor

Attest: _____

Title: _____