

STANTONSBURG CHRISTMAS PARADE AND TREE LIGHTING
FOOD VENDOR APPLICATION
SATURDAY, DECEMBER 6, 2025

Organization or Business Name: _____

Contact person: _____

Address: _____

Daytime Phone: _____ Mobile: _____

Email: _____

Food Type: _____

Products: _____

Menu: Attach a menu/list of all food items you would like to sell, including prices. We are looking to provide affordable menu items so that families, of all socioeconomics, can celebrate with the community.

Presentation: Attach photos of your food truck/booth/trailer with this application. Repeat vendors need to only attach a photo if your set up has changed.

Background: Please provide a brief description of your vendor service and how long you have been in the business. Also, provide if you've had any experience in serving at festivals

Logistics: Please keep in mind there is limited space for this event.

Health Department Certification: (Check One)

_____ Attached is a copy of my Health Department Certification

_____ Attached is a copy of my Health Department certification application. A certificate will be provided upon arrival.

Commitment:

_____ I understand the details provided in the Food Vendor application and policies and agree to abide by them. By submitting this application, I am committed to providing quality community service. I understand the Town of Stantonburg depends on my services as part of the Stantonburg Holiday Event. I understand that if selected to be one of the vendors, I have no obligation to follow through. Should anything arise, that will keep us from fulfilling my commitment, I will provide the Town of Stantonburg with a minimum of 15-day notice.

Signature: _____ Date: _____

Return completed application and supporting documentation via one of the following options:

Email : ccobb@townofstantonbutg.com

Fax : (252) 238-2696

Office : 108 E. Commercial Ave., Stantonburg

Mail: Town of Stantonburg

P.O. Box 10

Stantonburg, NC 27883

Please keep this information for your records.

Notwithstanding any other portion of these policies, the Town of Stantonburg reserves the right to make any and all decisions regarding the participation of vendors.

General Information:

Food vendors are needed to help create a festive community celebration that is family friendly and reflects the diversity of Stantonburg. All types of food options will be considered.

Local and non-profit vendors are given first preference.

Vendors will be chosen based on the variety of food selections, quality, and price point offered.

We attempt to avoid overlapping or duplication of food sales to ensure success for everyone. If a primary food item has already been spoken for, you may select another primary item. For example, only one food vendor may sell snow cones.

Vendors must supply all equipment, tables, chairs, tents, and signage for their space. Access to electricity is available for a fee. Vendors must provide their own power cords and consumption approved hose/containers. No amplified sound is allowed. Booths must be manned at all times.

All activity is confined to your designated booth space. Roaming food sales are not allowed. Every food vendor space is visible. Space should be KEPT neat and clean in appearance.

Vendors are encouraged to bring garbage containers for work areas. Each vendor is responsible for handling waste in the proper manner as described by the Health Department, and for removing it from the festival site at the end of the festival. No dumping is allowed! Do not pour grease, oil, soapy water or food debris on the ground or in public trash containers. Space assignments, additional information, parking instructions and maps will be mailed/mailed to you prior to the event.

Preparing food outside requires strict preparation and storage procedures. All Wilson County Department of Public Health state regulations regarding food preparation and procedures must be followed. Health Department staff will inspect booths/areas during established set up time. If vendors do not meet the standard, the vendor will not be allowed to serve at the festival. For more information concerning food preparation permit requirements consult with the Wilson County Health Department at (252) 291-0468. North Carolina State regulations that govern county health departments can be found at: <https://www.deh.enr.state.nc.us/ehs/rules/tl15a-18a.26.pdf>